

**PROCEEDINGS OF SENIOR ADMINISTRATIVE OFFICER, FOREST
HEADQUARTERS, THIRUVANANTHAPURAM**

Present: SUSAN GOPI

Sub:- Forest Department – Establishment – Promotion of Senior Clerks as Head Accountants – Posting and transfer of Head Accountants - Orders issued.

- Ref:** 1. Order No. E3-4224/2017 dated 27.09.2017 of the Senior Administrative Officer, Forest Headquarters, Thiruvananthapuram
2. Final seniority list of Senior Clerks as on 01/01/2015 Published vide order No. E5-48110/2014 dated:03.12.2016 of Additional Principal Chief Conservator of Forests, (Administration), Forest Headquarters, Thiruvananthapuram.

ORDER No. E3 - 5444/2017 DATED: 07.10.2017

Consequent to the promotion of Smt.B.Blaisy, Head Accountants as Junior Superintendent as per order first read above one vacancy of Head Accountant had occurred in the department. Besides, Sri.A.Jayachandran, Head Accountant, O/o the Additional Principal Chief Conservator of Forests (IT), Forest Headquarters, Thiruvananthapuram had entered on LWA for one year as per KSR Part I Appendix XII A. As per the Final Seniority list of Senior Clerks as on 01/01/2015 published vide order read 2nd above, the following senior most Senior Clerks are eligible for promotion as Head Accountants.

Sl. No.	Name	Seniority No.	Present Station
1	Savad.M.A	95	Office of the Custodian & EFL, Forest Headquarters, Thiruvananthapuram.
2	Meharunneesa.T.I	96	Office of the Divisional Forest Officer, Mannarkad.

It is hereby ordered to promote the above Senior Clerks as Head Accountant in the scale of pay of Rs. 27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400.

After considering the request for transfer and also on administrative convenience and public interest, transfer and postings of Head Accountant are also ordered with immediate effect as follows:

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Sl. No.	Name and Present Station	Transfer / Promotion	Station in which transfer / promoted
1	Tresa Rajan Head Accountant, Office of the Divisional Forest Officer, Kannur.	Transfer	Office of the Principal Chief Conservator of Forests, Social Forestry, Forest Headquarters, Thiruvananthapuram vice Smt.B.Blaisy Head Accountant promoted.
2	M.B. Jayan. Head Accountant, Office of the Divisional Forest Officer, Kottayam.	Transfer	Office of the Additional Principal Chief Conservator of Forests (FMIS) in the leave vacancy of Sri.A.Jayachandran, Head Accountant.
3	Ajayan Joseph Head Accountant, Office of the Wildlife Warden, Sulthan Bathery.	Transfer	Office of the Divisional Forest Officer, Kottayam, vice Sri.M.B.Jayan, Head Accountant transferred.
4	Savad.M.A Senior Clerk, Office of the Custodian &EFL, Forest Headquarters, Thiruvananthapuram.	Promotion	Office of the Wildlife Warden, Sulthan Bathery, vice Sri.Ajayan Joseph, Head Accountant transferred.
5	Meharunneesa.T.I, Senior Clerk, Office of the Divisional Forest officer, Mannarkad.	Promotion	Office of the Divisional Forest Officer, Kannur vice Smt.Tresa Rajan, Head accountant transferred

The Heads of offices concerned should relieve the incumbents within five days as instructed in circular No. 5/2013 dated 11.06.2013 of Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden after making necessary internal arrangements. The transfers of Sl. No. 1,2 & 3 are as per their request. Hence they are not eligible for joining time. TA will be as per rules.



SENIOR ADMINISTRATIVE OFFICER.

The individual - through Head of officers concerned.

Copy to:

1. The Principal Chief Conservator of Forests & Head of Forest Force.
2. To all Principal Chief Conservator of Forests
3. To all Additional Principal Chief Conservator of Forests
4. All Circle Chief Conservator of Forests
5. ✓ The Chief Conservator of Forests (IT) - requested to publish on the official website.
6. All Divisional Forest Officers/ Wildlife wardens/Working Plan Officers.