



PROCEEDINGS OF THE ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF
FORESTS (ADMINISTRATION) FOREST
HEADQUARTERS, THIRUVANANTHAPURAM.
[PRESENT: Dr. AMIT MALLICK IFS]

Subject:	Kerala Forest Department – Establishment – Promotion posting of Confidential Assistants as Personal Assistants – Orders issued – Regarding
Read:	<ol style="list-style-type: none"> 1. Minutes of the Departmental Promotion Committee (Lower) meeting held on 04.06.2018 2. Government letter No F2/146/2018-F&WLD, dated: 16.08.2018 3. Extra ordinary Gazette notification No. 1628 dated 16.06.2018

Order No 26437/2018 dated: 29/06/2018

The Departmental Promotion Committee (Lower) held on 04.06.2018 has prepared the select list of Confidential Assistants for promotion as Personal Assistants in Kerala Forests & Wildlife Department for the year 2018 and the same has been approved by the Government vide letter referred 2nd above and published in Extra ordinary gazette notification as referred 3rd above

Smt Ushakumari K , Personal Assistant to the Principal Chief Conservator of Forests, Social Forestry retired from service on superannuation on 31.05.2018. Hence there arises one vacancy of Personal Assistant at present in the Department.

As per the Select list of Confidential Assistants for the year 2018, approved by the Government vide the letter read 2nd above, Smt. Sobhana. V.R is the eligible Confidential Assistants to be appointed by promotion as Personal Assistants.

Thus the following promotion posting of Confidential Assistant as Personal Assistant is issued with immediate effect.

Name of Officer, Designation and present place	Promotion/ Transfer posting	Office to which posted
Smt. Sobhana. V.R Confidential Assistant (Selection Grade) O/o the Chief Conservator of Forests, High Range Circle, Kottayam	Promotion	O/o the Principal Chief Conservator of Forests, Social Forestry, Thiruvananthapuram in the retirement vacancy of Smt Ushakumari K.

The head of office is requested to relieve the incumbent within five days as instructed in the circular No. 05/2013, dated: 11-06-2013 of the Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden, Kerala after making necessary internal arrangements and report.


 Additional Principal Chief Conservator of Forests
(Administration)

Copy to:

1. Smt. Sobhana. V.R for information
2. The Principal Chief Conservator of Forests, Social Forestry for information & necessary action.
3. Copy to the Principal Accountant General (A&E) Kerala for information (with covering letter)
4. Chief Conservator of Forests, High Range Circle, Kottayam for information
5. Assistant Conservator of Forests, FMIS for publication in the website.
6. Copy to E Section/ H Section/ T Section for information
7. Copy to stock file