

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,  
FOREST HEADQUARTERS, THIRUVANANTHAPURAM**

**Present: Susan Gopi**

**Sub** : **Forest Department – Establishment – Promotion of Senior Clerks as Head Accountants– Posting and transfer of Head Accountants - Orders issued.**

**Ref** : 1. Order No.E3.1100/2018 dated 18-08-2018 of the Senior Administrative Officer, Forest Headquarters, Thiruvananthapuram  
2. Final seniority list of Senior Clerks as on 01/01/2015 published vide order no. E5-48110/2014 03.12.2016 of Additional Principal Chief Conservator of Forests, (Administration), Forest Headquarters, Thiruvananthapuram.

**ORDER No. E3 – 1500/2018 DATED 18.08.2018**

Consequent on the promotion of 2 Head Accountants as Junior Superintendent as per orders referred first above, two vacancies of Head Accountants have occurred in the department. As per the Final Seniority list of Senior Clerks as on 01/01/2015 published vide order referred as second above, the next senior most Senior Clerks eligible for promotion as Head Accountants are as follows

| Sl. No | Name of employee | Seniority No. | Present Station  |
|--------|------------------|---------------|--|
| 1      | Shaji.V          | 121           | O/o Range Forest Officer,Kollengode.                       |
| 2      | Priya.K          | 122           | O/o Chief Conservator of Forests, Eastern Circle, Palakkad |

It is hereby ordered to promote the above Senior Clerks as Head Accountant in the scale of pay of Rs. 27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400.

| Sl. No. | Name and Present Station   | Transfer / Promotion | Station in which transfer / promoted  |
|---------|--|----------------------|---|
| 1       | <b>Sri.Shaji.V</b><br>Senior Clerk<br>Office of the Range Forest Officer,Kollengode.             | <b>Promotion</b>     | O/o Divisional Forest Officer, Timber Sales,Kozhikkode.<br>(Vice Sri.Alocious.G.M, Head Accountant Promoted)                        |
| 2.      | <b>Smt.Priya.K</b><br>Senior Clerk<br>O/o Chief Conservator of Eorests, Eastern Circle, Palakkad | <b>Promotion</b>     | O/o Chief Conservator of Forests, Social Forestry, Northern Region, Kozhikkode.<br>(Vice Sri.Surendran.T, Head Accountant Promoted) |

The Heads of offices concerned should relieve the incumbents within five days as instructed in circular No. 5/2013 dated 11.06.2013 of Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden after making necessary internal arrangements. TA will be as per rules.

  
**SENIOR ADMINISTRATIVE OFFICER**

*The individual – through Head of officers concerned.*

Copy to:

1. The Principal Chief Conservator of Forests & Head of Forest Force.
2. To all Principal Chief Conservator of Forests
3. To all Additional Principal Chief Conservator of Forests
4. All Circle Chief Conservator of Forests
5. The Chief Conservator of Forests (FMIS) – requested to publish on the official website.
6. All Divisional Forest Officers/ Wildlife wardens/Working Plan Officers.
7. All Assistant Conservator of Forests.
8. E5 – Section/D-Section/H-Section/ Stock file.