

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,
FOREST HEADQUARTERS, THIRUVANANTHAPURAM

Present: Dileep Kumar.T.I

- Sub : Forest Department – Establishment – Promotion of Senior Clerks as Head Accountants– Posting and transfer of Head Accountants - Orders issued.
- Read : 1. Order No.E3-II00/18 dated 25/02/2020 of Senior Administrative Officer, Forest Headquarters, Thiruvananthapuram.
2. Order No.E3-II00/2018 dated 02/03/2020 Senior Administrative Officer, Forest Headquarters, Thiruvananthapuram.
3. Final seniority list of Senior Clerks as on 01/01/2015 published vide Order no. E5-48110/2014 dated 03/12/2016 of Additional Principal Chief Conservator of Forests, (Administration), Forest Headquarters, Thiruvananthapuram.

ORDER No. E3 – 1500/2018 DATED: 05.03.2020

Consequent on the promotion of two Head Accountant as Junior Superintendent as per order first & second cited and due to the Leave Preparatory to Retirement of Smt.Tessy Antany, Head Accountant, three vacancy of Head Accountant has occurred in the department. As per the Final Seniority list of Senior Clerks as on 01/01/2015 published vide order referred as third above, the next senior most Senior Clerks eligible for promotion as Head Accountants are as follows.

Sl No	Name of employee	Seniority No.	Present Station
1	Sureshlal.G	154	Office of the Additional Principal Chief Conservator of Forests,(Administration)
2	Dileep kumar.S	155	Office of the Range Forest Officer, Kulathupuzha.

3	Shaju.N.O	156	Office of the Divisional Forest Officer, Chalaky.
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It is hereby ordered to promote the above Senior Clerks as Head Accountants in the scale of pay of Rs. 27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400. After considering the request for transfer and also on administrative convenience and public interest the following Transfer and Postings of Head Accountants are also ordered with immediate effect.

Sl. No.	Name and Present Station	Transfer / Promotion	Station in which transfer / promoted
1	Smt.Shakkeela.A Head Accountant Office of the Director, State Forest Training Institute, Arippa	Transfer	Office of the Divisional Forest Officer, Palakkad (in the LPR vacancy)
2	Smt.Remleth.P.T Head Accountant Office of the Divisional Forest Officer, Mannarkkad	Transfer	Office of the Divisional Forest Officer, Nilambur North. (Vice Sri.Mujeeb Rahman, Head Accountant promoted)
3	Smt.Ummuhasanath Head Accountant Office of the Wildlife Warden, Thiruvananthapuram.	Transfer	Office of the Divisional Forest Officer, Mannarkkad.(Vice Smt.Remleth.P.T, Head Accountant transferred) (Special Consideration-Widow)
4	Smt.Treesa Rajan Head Accountant Office of the Additional Principal Chief Conservator of Forests,(Social Forestry),FHQ Thiruvananthapuram.	Transfer	Office of the Divisional Forest Officer, Timber Sales, Thiruvananthapuram. (Vice Smt.Jyothi.P, Head Accountant promoted)
5	Sri.Sureshlal.G Senior Clerk Office of the Additional Principal Chief Conservator of Forests,(Administration),FHQ Thiruvananthapuram.	Promotion	Office of the Additional Principal Chief Conservator of Forests,Social Forestry,FHQ, Thiruvananthapuram. (Vice Smt.Treesa Rajan, Head Accountant transferred)
6	Sri.Dileep Kumar.S Senior Clerk Office of the Range Forest Officer,Kulathupuzha.	Promotion	Office of the Director, State Forest Training Institute, Arrippa (Vice Smt.Shakkeela.A, Head Accountant transferred)

7	Sri.Shaju.N.O Senior Clerk Office of the Divisional Forest Officer, Chalakudy.	Promotion	Office of the Wildlife Warden Thiruvananthapuram. (Vice Smt.Ummuhasanath, Head Accountant transferred)
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The Heads of offices concerned should relieve the incumbents within five days as instructed in circular No. 5/2013 dated 11.06.2013 of Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden after making necessary internal arrangements. The transfer of Sl. No 1,2 & 3 as per their request. Hence not eligible for joining time.TA will be as per rules.

D. Jayalalitha

SENIOR ADMINISTRATIVE OFFICER

The individual – through Head of offices concerned.

Copy to:

1. The Principal Chief Conservator of Forests & Head of Forest Force.
2. The Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden.
3. The Principal Chief Conservator of Forests (Planning & Development).
4. C A to Additional Principal Chief Conservator of Forests (Administration).
5. All Additional Principal Chief Conservator of Forests
6. Chief Conservator of Forests (IT) – to publish on the official website.
7. All Chief Conservator of Forests.
8. The Chief Conservator of Forests , Southern Circle, Kollam / High Range Circle, Kottayam / Central Circle, Thrissur / Eastern Circle, Palakkad / Northern Circle, Kannur.
9. All Divisional Forest Officers/ Wildlife wardens/Working Plan Officers.
10. All Assistant Conservator of Forests.
11. E5 – Section/D-Section/H-Section/ Stock file.