

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,
FOREST HEADQUARTERS, THIRUVANANTHAPURAM**

Present: Susan Gopi

- Sub : Forest Department – Establishment – Promotion of Senior Clerks as Head Accountants– Posting and transfer of Head Accountants - Orders issued.
- Read : 1. Order No.E3-I100/I8 dated 07/09/2019 of Senior Administrative Officer, Forest Headquarters, Thiruvananthapuram.
2. Final seniority list of Senior Clerks as on 01/01/2015 published vide Order no. E5-48I10/2014 dated 03/12/2016 of Additional Principal Chief Conservator of Forests, (Administration), Forest Headquarters, Thiruvananthapuram.
3. Go(Rt)No.335/2019/F&WLD dated:17/08/2019.
4. Office order 549/2016/NS dated 22/08/2016 of Niyamasabha Secretary.

ORDER No. E3 – I500/2018 DATED : 07.09.2019

Consequent on the promotion of 2 Head Accountants as Junior Superintendent as per order referred first above. Two vacancies of Head Accountants have occurred in the department. As per the Final Seniority list of Senior Clerks as on 01/01/2015 published vide order referred as second above, the next senior most Senior Clerks eligible for promotion as Head Accountants are as follows

Sl. No	Name of employee	Seniority No.	Present Station
1	Pramod.T	150	Office of the Chief Conservator of Forests, Wildlife,Palakkad.
2	Joseph.T.D	152	On Deputation as PA to MLA

Sl.no.2, promoted as Head Accountant and continue on deputation as PA to MLA. Accordingly One Head Accountant post remains vacant in the department. As

per second above, the next senior most Senior Clerk eligible for promotion as Head Accountants is as follows.

I	Sindhu.M.K	153	Office of the Asst.Conservator of Forests,Social Forestry, Ernakulam.
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It is hereby ordered to promote the above Senior Clerks as Head Accountant in the scale of pay of *Rs. 27800-700-29900-800-33900-900-37500-1000-42500-1100-48000-1200-54000-1350-59400*. After considering the request for transfer and also on administrative convenience, public interest and Government order referred third above, transfer and postings of Head Accountant are also ordered with immediate effect as follows.

Sl. No.	Name and Present Station	Transfer / Promotion	Station in which transfer/ promoted
I	Sri. Mujeeb Rahman.P.K Head Accountant Office of the Divisional Forest Officer,Mannarkkad	Transfer	Office of the Divisional Forest Officer,Nilambur North (Vice Smt.Remleth.P.T, Head Accountant transferred)
2.	Smt.Remleth.P.T Head Accountant Office of the Divisional Forest Officer,Nilambur North	Transfer	Office of the Divisional Forest Officer,Mannarkkad (Vice Sri.Mujeeb Rahman.P.K, Head Accountant transferred)
3	Smt.Meera.O Head Accountant Office of Wildlife Warden,Thiruvananthapuram.	Transfer	Office of the Asst.Conservator of Forests,Social Forestry, Kollam. (Vice Smt.Simy.B, Head Accountant promoted)
4	Smt.Ummuhasanath.C Head Accountant Office of Wildlife Warden,Munnar.	Transfer	Office of Wildlife Warden,Thiruvananthapuram. (Vice Smt.Meera.O, Head Accountant transferred)

5	Sri.Pramod.T Senior Clerk Office of the Chief Conservator of Forests, Wildlife, Palakkad.	Promotion	Office of Wildlife Warden, Munnar.. (Vice Smt.Ummuhasanath.C, Head Accountant transferred)
6	Sri.Joseph.T.D Senior Clerk On Deputation as PA to MLA	Promotion	Continue on Deputation as PA to MLA
7	Smt.Sindhu.M.K. Senior Clerk Office of the Asst.Conservator of Forests, Social Forestry, Ernakulam.	Promotion	Office of the Deputy Director, Periyar West. (Vice Smt.Ethamma Antony, Head Accountant promoted)

The Heads of offices concerned should relieve the incumbents within five days as instructed in circular No. 5/2013 dated 11.06.2013 of Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden after making necessary internal arrangements. The transfer of Sl. No 1 & 3 as per their request. Hence not eligible for joining time. TA will be as per rules.



SENIOR ADMINISTRATIVE OFFICER

The individual – through Head of offices concerned.

Copy to:

1. The Principal Chief Conservator of Forests & Head of Forest Force.
2. The Principal Chief Conservator of Forests (Wildlife) & Chief Wildlife Warden.
3. The Principal Chief Conservator of Forests (Social Forestry).
4. The Principal Chief Conservator of Forests (Development & PFM).
5. C A to Additional Principal Chief Conservator of Forests (Administration).
6. All Additional Principal Chief Conservator of Forests
7. The Additional Principal Chief Conservator of Forests (FMIS) – requested to publish on the official website.
8. The Additional Principal Chief Conservator of Forest Regional North, Kozhikkode.
9. All Chief Conservator of Forests.
10. The Chief Conservator of Forests , Southern Circle, Kollam / High Range Circle, Kottayam / Central Circle, Thrissur / Eastern Circle, Palakkad / Northern Circle, Kannur.
11. All Divisional Forest Officers/ Wildlife wardens/Working Plan Officers.
12. All Assistant Conservator of Forests.
13. E5 – Section/D-Section/H-Section/ Stock file,