

Copy of Ref.No.3314/Adv.C3/92/P&ARD. Dt. 1st June 1992, or
Sri.P.Shanmugasundaram, Commissioner and Secretary to Govt., Personal and
Administrative Reforms (Advice-C) Department.

CIRCULAR

Sub:- Public Service- Provisional appointments made claiming of salary – Instructions
issued-

- Ref:- 1. Circular No.57209/SD4/86/GAD dt. 25.8.86.
2. Circular No.16989/Adv.C3/91/P&ARD. Dt.6.9.91.
3. Correspondence resting with letter No. A II(3)
28585/86/GW dt.15.2.92 from the Secretary, KPSC.

In the circular first cited Government have directed that the Heads of Departments
and Appointing Authorities should obtain non-availability certificate to the effect that no
rank list for the particular post is in force with Public Service Commission, before
making provisional appointments through Employment Exchanges. It has come to the
notice of Govt. that provisional hands are allowed to continue even in cases where ranked
lists are available. This issue has been examined in consultation with the Public Service
commission and in order to ensure strict implementation of the instructions in regard to
the appointment/continuance of provisional hands in service. Government issue the
following further instructions for claiming the salary of provisional hands appointed
through Employment Exchanges:-

- i. Along with the salary bill of provisional hands appointed through Employment
Exchange a copy of the non-availability certificate obtained from the Public
Service Commission duly certified by the appointing authority as 'true copy'
Should be attached by the drawing officer, and
- ii. In the case of provisional hands continuing in service beyond six months, a
copy of the order issued, after obtaining concurrence of the commission,
showing the period up to which concurrence for the continuance has been
obtained should be attached with the pay bills by the drawing officer for the
first month after six months or expiry of the date of previous concurrence.

By order of the Governor,
Sd/-

P.Shanmugasundaram,
Commissioner & Secretary to Govt.

Endt.on E3. 32576/92 dt. 23.7.92.

Copy to Pri.C.C.F., S.F., Tvm. and All C.C.Fs/All Sub Officers etc. Sd/-
for Chief Conservator of Forests.

Endt. On E3.32576/92 dt. 23.7.92.

Copy to Pri.C.C.F., S.F., Tvm. and All C.C.Ps/All Sub Officers etc.
Sd/- for Chief Conservator of Forests

Endt. On E1.7871/92(L.Dis) dt. 31.8.92.

Copy to E2/E3 and A3 Sections.

Copy to stock file.

Copy to J.S

Copy to E1.7871/92.

Approved for issue

Sd/- For Conservator of Forests,