

Copy of Circular No. 44/87 (D1-40013/87) dt. 8.12.1987. From the Chief Conservator of Forests, Trivandrum to The Conservator of Forests, Trichur and DFOs.

Sub:- Forest Department – Establishment- Surrender – of Earned Leave delay in forwarding the application—Avoiding of instructions issued.

It has come to the notice of the undersigned that the Divisional Forest Officers and Asst. Conservator of Forests are forwarding the applications for Surrender of Earned Leave through the Conservator of Forests Concerned. In some cases, the applications are not seen received in this office in time from the Conservator of Forests. This has caused delay in sanctioning the leave. Therefore, it is directed that in future the applications for surrender of E.L. of the Dy. Conservator of Forests, Divl. Forest Officers and Asst. Conservator of Forests through the Conservator of Forests.

Sd/-

Chief Conservator of Forests(P)

Endt. On E2.(LDis) 11049/87 dt. 22-12-1987

Copy to E1 section for information
Copy to stock file of E2 section

Sd/-

Conservator of Forests

Approved for issue

Junior Superintendent