

GOVERNMENT OF KERALA
Finance Department

CIRCULAR

No.46/78/Fin.

Dated, Trivandrum, 26th June 1978.

Sub:- Pension –Expeditious disposal of pension cases-Monthly statement showing the progress of action in disposal of pension cases-Conversion into quarterly statements –Instructions issued.

- Ref:- 1. Circular No 48/71/Fin, dated 12-6-1971.
2. Circular No 91/77/FIN,dated 13-9-1977.

In the circulars cited instructions were issued that all pension sanctioning authorities should furnish to Government monthly statement showing the progress of action taken on pending pension cases and the details of action taken in respect of retirements due to taken lace within one year from the last day of the month to which the statement of pensionary claims. Now due to liberalization on pension rules and the timely action taken by the pension sanctioning authorities in the settlement of pension cases, the pendency of pension cases has considerably been reduced. It has therefore, been decoded not insist on the monthly statements of pending cases from the pension sanctioning authorities. All pension cases from the pension sanctioning authorities. All pension sanctioning authorities are therefore informed that hereafter only quarterly statement need to be furnished to Government in the form appended to this circular beginning from the second quarter of 1978 ending 30-6-78.The statement should be forwarded to Government before the 10th of the month following each quarter.

F.PIUS,
Deputy Secretary.

To The Accountant General
All Heads of Department and offices
The Department of the Secretariat
The Registrar, High Court of Ernakulam (with C.L.)
The Registrar, Kerala Agricultural University, Mannuthy (with C.L.)
The Secretary, Kerala Public Service Commission (with C.L.)
The Secretary, Vigilance Commission (with C.L.)
The Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries
and Under Secretaries to Government.
The Secretary to Governor
The Stenographer to the Chief Secretary.

ANNEXURE-A

Quarterly Statement

showing the progress the Action on Pending cases

Of Office who

have already Retired from Service
for the Quarter Ending.....

Sl. No	Name and Designation of the Officer	Date of retirement	Present stage of action with No
Remarks		retired/died	Remarks
		and date and address of last communication	death (Indicate the reasons in

(1)	(2)		
(3)		(4)	
(5)			

ANNEXURE B

Quarterly Statement

showing the progress of Action on Pending

cases Of

Office who have already Retired from

Service for the Quarter Ending.....

SI No.	Name and Designation of the Remarks Officer due to retire received from	Date on which the pension papers were referred to Audit	Due date of retirement	Present stage of action	Date on papers
(1)	(2)		(3)		(4)
Subordinate offices		and details of further action			

ANNEXURE-C

(Relating to Pending Pension Cases)

Name of Department the Accountant General	Addition during the quarter	And Name of the Pension Disposal `No. of cases pending with Sanctioning Authority	Opening Balance end of the quarter	Balance of the during quarter
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	(1)	(2)	(3)
(4)		(5)	
(6)			

ANNEXURE-D

(Analysis of Pending Fills)

Name of Department and above 5 year but below	Total	Below 6 2 years and Months above but below	6months and 3years and above but below 1 year	1year over above but below 2 year3 year
(1)	(4)	(2)	(3)	(6)
	(7)	(8)	(5)	