

A3-13052/65(R.Dis)

Office of the Chief Conservator  
of the Forest, Trivandrum,3-9-1969

From  
The Chief Conservator of Forests

To  
The Divisional Manager,  
Life Insurance Corporation of India  
Marikar Building, P.B.NO.76.  
Trivandrum-1

Sir,

Sub: Payment of L.I.C.Premium deducted from the pay/ Salary bill of the staff  
of the Forest Department.

Ref: Your letter No. KGSD/20-8-1969

With reference to the above I have to inform you that Government have issued final orders in G.O. MS.323/69/Agri/20-8-'69 prescribing uniform procedure to be followed by all the departmental officers in drawing cheque towards premia deducted from bills. A Copy of the Government order is enclosed. Accordingly all the disbursing officers of the Forest Department will be drawing self cheque for the entire amount of deductions towards Life Insurance Corporation premia made from the pay and establishment bills for a month and effect transfer credit in the Bank of Treasury as the case may be giving all supporting documents to the bank/ Treasury for transfer crediting the amount to the account of Life Insurance Corporation (non operating premium collection account in the case of banking treasuries and P.D.Account of L.I.C in the case of banking/ Treasuries). The Procedure of sending cheques by the disbursing officers direct to the Divisional Manager, Life Insurance Corporation of India has been ordered to be dispensed with.

The above procedure is being communicated to the Sub-Offices for future guidance.

Your's Faithfully  
Sd/-  
For Chief Conservator of Forests

Endt. on A3-13052/65/R.Dis/9-9-69

Copy with copy of G.O.MS,323/69/Agri./20-8-1969 forwarded to all the Divl.Forest officers/Asst.Conservators/Wild Life Preservation Officer/Silvicultural Research Officer/ Forest Vetinary officer/ Conservators of Forests for information and guidance.

Copy to Administrative Officer/ Administrative Assistant/ Assistant Chief Conservator of Forests / Financial Assistant/ A-Superintendent/ T-Superintendent/Dissection for information.

Copy to Stock File  
Approved for issue,

For Chief Conservator of Forests.