



GOVERNMENT OF KERALA

No.78827/Spl.C2/2010/GAD.

General Administration
(Special C) Department,
Thiruvananthapuram.

Dated: 14th December, 2010.

CIRCULAR

Sub:- Application for Leave Travel Concession, Earned Leave and allied matters - submission through proper channel - Instructions - Issued.

Instances have come to the notice of the Government that IFS Officers working in other Departments/Public Sector Undertakings are not submitting the application for Leave Travel Concession, Earned Leave and allied matters through the Principal Chief Conservator of Forests. Such applications require recommendation/remarks of the Principal Chief Conservator of Forests who is the Head of Forest Force. Hence all the IFS Officers including IFS Officers working on deputation/Ex-cadre posts outside the Department are directed to route all such applications to Government through the Principal Chief Conservator of Forests.

Dr. P. Prabakaran,

Chief Secretary to Government.

To

✓ The Principal Chief Conservator of Forests, *Head of Forest Force, FHQ, Tvm.*
(He is requested to bring the contents of this Circular to all IFS Officers of the State Cadre).

The General Administration (SC) Department.

The Forest & Wildlife Department, Thiruvananthapuram.

Copy to: The Principal Secretary to Chief Minister.

The Private Secretary to Chief Minister.

The Private Secretary to Minister (Forest & Wildlife Department.)

The PA to Principal Secretary (Forest & Housing)

SF/OC

Forwarded/ By Order


SECTION OFFICER