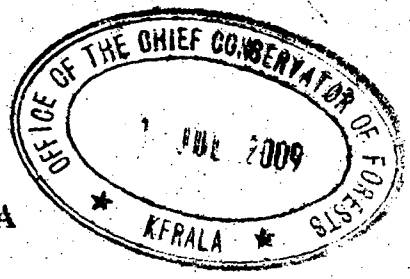


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GOVERNMENT OF KERALA



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CIRCULAR

No. 38575/W&M JJ(2)/2009/Fin Dated: Thiruvananthapuram 23rd June 2009

Sub:- Treasury Payment Regulations – Withdrawals from TSB/TP/PD accounts of Autonomous Institutions/bodies - Instructions issued-

File
118/09

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M.F. (18)

As per the guidelines now in force, transactions to and from TSB/TP/PD accounts of Government Institutions/autonomous bodies etc. exceeding Rs. 50 lakh requires prior clearance from Finance (Ways & Means II) Department. A general practice now being noticed on the part of Government Institutions/autonomous bodies is that clearance is sought for transfer credit of money from the Consolidated Fund to the TSB/TP/PD accounts with simultaneous demand for withdrawal of the entire money there from in a single go for being transferred to Nationalised Bank accounts by presenting 'self' cheques/cheques in favour of Nationalised Banks concerned, drawn on TSB/TP/PD accounts.

2. Apart from the risk involved in issuing 'self' cheques for huge amounts, the practice also causes outflow of funds which otherwise could have been retained in the accounts of the Government. There are possibilities that many of the withdrawals intended for making payments through Bank accounts within the area of jurisdictions of the Officer, otherwise could have been met by issuing cheque against TPA/TSB/PD accounts.
3. In the circumstances, Government consider it necessary to restrict lump transfer of Government money from TSB/TP/PD accounts to Bank accounts through 'self' cheques. Government therefore urge upon all drawing Officers of institutions/bodies/undertakings which receive financial support from State Government to make payments (including to contractors for the civil works), as far as possible, through cheques drawn on their TPA/TSB/PD accounts within the area of their jurisdiction and to avoid lump transfer of money from the treasuries to Bank accounts. Even where the money is to be transferred to District/field officers of any organisations / undertakings for making payments at that level, officers in charge of such District/field offices would also be advised similarly to

keep the amount in their TPA/TSB/PD accounts in their respective treasury/sub treasury and make payments, as far as possible, through cheques drawing on their TPA/TSB/PD accounts.

4. In exceptional cases, payments, which can be made only through bank accounts, transfer of money from TP/TSB/PD accounts to Nationalised Bank accounts will be permitted, for which the drawing officer shall furnish copy(ies) of cheque(s) drawn in favour of the bank branch concerned, duly supported with lists of such payments due proposed to be made with the amount, the balance already available in such bank account/bank accounts operated by them and utilisation details of amounts transferred to such bank accounts earlier.

INDERJIT SINGH

SECRETARY (FINANCE RESOURCES)

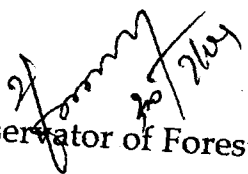
To

All Heads of Departments
All Heads of Autonomous Bodies, Public Sector Undertakings
Grant-in-aid Institutions, Universities etc.
All Departments/Offices/Sections of Secretariat
The Director of Public Relations
Stock file/Office copy

Forwarded/By Order

Endorsement on P1-1169/09 dated 29.07.2009

Copy to All Chief Conservator of Forests for necessary action.


for Chief Conservator of Forests (Development)