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F. No. 2-8/WCCB/2020-24/655

Government of India
Ministry of Environment, Forest and Climate Change
Wildlife Crime Control Bureau

2nd Floor, Trikoot-I
 Bhikaji Cama Place,
 New Delhi-110066
 Date: 27th May, 2025

VACANCY CIRCULAR

Sub: Filling up of various posts at Wildlife Crime Control Bureau on deputation basis- Reg.

Wildlife Crime Control Bureau (WCCB) under Ministry of Environment Forests and Climate Change, Government of India intends to fill up the following posts in its Headquarters and Regional offices on deputation basis.

2. Details of the existing vacancies and anticipated (indicated by date) vacancies:

S. No.	Post	No. of Vacancies	Place of Posting	Classification	Pay Scale
1	Public Prosecutor	1	New Delhi	General Central Service, Group 'A' Gazetted, Non-Ministerial	Pay Band-3 Rs. 15600-39100 with Grade Pay Rs. 5400 (Level-10 of 7 th CPC)
2	Assistant Director / Dy.SP/ACF	1	New Delhi	General Central Service Group 'A' Gazetted, Non Ministerial	Pay Band-3 Rs. 15600-39100 with Grade Pay Rs. 5400 (Level-10 of 7 th CPC)
		1 (w.e.f. Dec 2025)	New Delhi		
3	Inspector / Rangers/ Customs Superintendent	1	New Delhi	General Central Service, Group 'B' Gazetted, Non-Ministerial	Pay Band-2 Rs. 9300-34800 with Grade Pay Rs. 4600 (Level-7 of 7 th CPC)
		1	Ramnad, TN		
		1 (w.e.f. Jun 2025)	Guwahati		
		1 (w.e.f. Jun 2025)	Gorakpur		
		1 (w.e.f. July 2025)	Siliguri/ Nathula		
4	Stenographer Grade-II/	2	New Delhi	General Central Service, Group	Pay Band-2 Rs. 9300-34800 with Grade Pay

	Personal Assistant	1	Bhopal	'B' Non-Gazetted, Non-Ministerial	Rs. 4200 (Level 6 in the 7th CPC Pay Matrix)
		1	Kolkata		
5	UDC	1	Bhopal	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial	Level-4 in Pay Matrix (Rs. 25,500 – 81,100) of 7 th CPC
6	Head Constable / Forest Guards	1	Kochi	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level-4 (Rs. 25,500-81,100/-) in the Pay Matrix of 7 th CPC
		1 (w.e.f. Sept. 2025)	Chennai		
		1 (w.e.f. Nov 2025)	Chennai		
		1 (w.e.f. Jan. 2026)	Bhopal		

3. **Eligibility conditions** for the posts are attached as Annexure-I

4. **Term of Deputation:** The terms of the deputation will be governed in accordance with the Department of Personnel & Training's Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17.06.2010, No. 2/6/2016-Estt.(Pay-II) dated 17.02.2016 as amended from time to time.

5. **Period of deputation:** Ordinarily three years including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government. It is extendable up to seven years, subject to suitability and performance, as per DoP&T and Ministry of Environment, Forest and Climate Change guidelines issued from time to time. No further extension will be granted in any case.

6. **Application form** with self declaration and certification by the employer is attached as Annexure II.

7. Submission Dates& address:

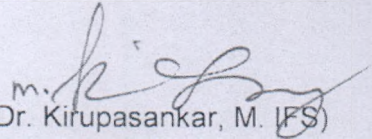
i) For existing vacancies, application may be submitted at the latest by 30.06.2025 by post and email adadm@wccb.gov.in and n.bist@gov.in

ii) For upcoming vacancies, applications may be submitted latest by 31.07.2025 by post and email adadm@wccb.gov.in and n.bist@gov.in

iii) Postal address: Assistant Director (Admin), Wildlife Crime Control Bureau, 2nd Floor, Trikoot-I, Bhikaji Cama Place, New Delhi-110066

8. Complete advertisement and details can also be downloaded from the WCCB website wccb.gov.in. For any query, applicants may approach Sh. Sanjiv Kumar Gupta, Assistant Director (Admin), WCCB HQ via email adadm@wccb.gov.in and Phone no. 01120862739/ +91 9415911667

9. This is issued with the approval of the Competent Authority.


(Dr. Kirupasankar, M. IFS)

Joint Director (A & T)
Wildlife Crime Control Bureau,
Headquarters, New Delhi

Distribution:

1. All Ministries/Departments of Government of India. (Under Secretary, Establishment Section)
2. Director, Intelligence Bureau (IB), Ministry of Home Affairs, New Delhi
3. Director, Central Bureau of Investigation (CBI), New Delhi
4. Director Generals- CRPF, BSF, CISF, ITBP, RPF, SSB, Indian Coast Guard
5. Director, National Crime Records Bureau, New Delhi
6. All Directors General of Police, all States & UTs
7. All PCCFs/ HoFF (Head of Forest Force), all States & UTs
8. Commissioner of Police, Delhi UT
9. Director, Directorate of Revenue Intelligence, New Delhi
10. All Commissioners, Customs & GST
11. Deputy Director General (Admn.), Central Economic Intelligence Bureau, New Delhi

Copy for information to:

1. Director General of Forests, Ministry of Environment, Forest and Climate Change, New Delhi
2. Addl. Director General (WL), Ministry of Environment, Forest and Climate Change, New Delhi
3. All RDDs, WCCB NR/SR/WR/CR/ER to ensure circulation and wide publicity.
4. Assistant Director (Admin), WCCB HQ, New Delhi for necessary action.
5. IT Consultant/ CCS, WCCB HQ, New Delhi – for uploading the circular on the WCCB website
6. Guard File/File

ELIGIBILITY CRITERIA

Annexure-I

S. No	Name of post	Eligibility criteria
1.	Public Prosecutor	<p>a) Officers under the Central Government or State Governments or Union Territories</p> <p>b) (i) holding analogous posts in the parent Cadre or Department (ii) with two years' service in the grade rendered after appointment thereto on regular basis in the Level-8 of 7th CPC or pay band-2, Rs.9300-34800 with grade pay of Rs. 4800 (pre-revised) or equivalent in the parent cadre or department; or (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the Level-7 of 7th CPC or pay band -2, Rs. 9300-34800 with grade pay Rs. 4600 (pre-revised) or equivalent in the parent cadre or Department, and</p> <p>c) Possessing the following educational qualifications and experience: (i) Bachelor's Degree in Law from a recognized university; (ii) Three years experience in handling prosecution of criminal cases.</p> <p>d) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p>e) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
2.	Assistant Director/ Dy.SP/ACF	<p>a) Officers under the Central Government or State Governments or Union Territories</p> <p>b) (i) holding analogous posts in the parent Cadre or Department (ii) with two years' service in the grade rendered after appointment thereto on regular basis in the Level-8 of 7th CPC or pay band-2, Rs.9300-34800 with grade pay of Rs. 4800 (pre-revised) or equivalent in the parent cadre or department; or (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in the Level-7 of 7th CPC or pay band -2, Rs. 9300-34800 with grade pay Rs. 4600 (pre-revised) or equivalent in the parent cadre or Department, and</p>

		<p>c) Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor's Degree from a recognized University.</p> <p>(ii) Three years experience in intelligence or enforcement or investigation.</p> <p>d) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p>e) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
3.	Inspector/ Rangers/ Customs Superintendent	<p>a) Officers under the Central Government or State Governments or Union Territories</p> <p>b) (i) holding analogous posts in the parent Cadre or Department</p> <p>(ii) with five years' service in the grade rendered after appointment thereto on regular basis in Level-6 of 7th CPC or pay band-2, Rs. 9300-34800 with grade pay of Rs. 4200 (pre-revised) equivalent in the parent cadre or department; and</p> <p>c) Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor's Degree from a recognized University.</p> <p>(ii) Three years experience in intelligence or enforcement or investigation.</p> <p>d) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p>e) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
4.	Stenographer Grade-I/ Personal Assistant	<p>a) Stenographers/ Personal Assistant of the Central Government or State Governments or Union Territories</p> <p>b) (i) holding analogous posts in the parent Cadre or Department</p> <p>(ii) with six years' service in the grade rendered after appointment thereto on regular basis in the Level-5 of 7th CPC or pay band-1, Rs. 5200-20200 with grade pay of Rs. 2800 (pre-revised) or equivalent in the parent cadre or department; or</p> <p>(iii) with ten years' service in the grade rendered after appointment thereto on regular basis in posts in the Level-</p>

		<p>5 of 7th CPC or pay band-1, Rs.5200-20200 with grade pay of Rs. 2400 (pre-revised) or or equivalent in the parent cadre or Department</p> <p>c) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.</p> <p>d) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
5.	Upper Division Clerk	<p>a) Officials under the Central Government or State Governments or Union Territories</p> <p>b) (i) holding analogous posts in the parent Cadre or Department (ii) Lower Division Clerks or its equivalent with eight years of regular services in Level- 2 of 7th CPC (Rs. 19900-63200) in the parent cadre or Department.</p> <p>c) Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed five years.</p> <p>d) The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
6.	Head Constable/ Forest Guard	<p>a) Holding analogous posts in the Pay Level – 4 (Rs. 25,500-81,100/-) on regular basis in the Central Government or State Government or Union territory, Forest and Wildlife Department, Police Forces including Central Para-Military Forces or Central Police Organizations, Railway Protection Forces, central Bureau of Investigation, Narcotics Control Bureau</p> <p>b) having completed five years of service in the grade pay Level -3 (Rs. 21,700-69100), on the post of Constable or analogues in the Central Government or State Governments or Union territory, Forest and Wildlife Department, Police Forces including Central Para-Military Forces or Central Police Organizations, Railway Protection Forces, Central Bureau of Investigation, Narcotics Control Bureau. AND</p> <p>c) having two years of experience in intelligence, enforcement or investigation.</p> <p>d) The maximum age - limit for appointment by deputation shall be fifty-six years, as on the closing date of receipt of applications.</p>

Annexure-II

Self attested
passport size
photo

APPLICATION FORM

[Application for the post of _____ in
Wildlife Crime Control Bureau (WCCB) on deputation basis]

1. Name and Address (in Block Letters) :

2. Date of Birth :

3. i) Date of entry into service :

ii) Date of retirement under

Central/State Government rules:

4. Educational Qualifications :

5. Whether educational and other qualifications
required for the post are satisfied :

(If any qualification has been treated as
equivalent to the one prescribed in the Rules, state
the authority for the same.)

6. Details of Employment (in chronological order):

S.No.	Office/Institution	Post Held	From	To	Pay Band & Grade Pay / Pay Scale	Nature of Duties

7. Nature of present employment (Ad-hoc /
Temporary / Quasi-permanent / Permanent):

8. In case the present employment is held on
deputation/contract basis,

a) Date of initial appointment :

b) Period of appointment on deputation :

- c) Name of the parent office/organization :
- d) Name of the post and pay of the post held in substantive capacity in the parent organization :

9. If any post held on deputation in the past, date of return and other details:

11. Additional details about present employment (tick the appropriate)

- a) Central Govt :
- b) State Govt :
- c) Autonomous Organization :
- d) Government Undertaking :
- e) Others (Specify) :

12. Are you working in the same department and in the feeder grade or feeder-to-feeder grade? :

13. Are you in the revised scale of pay? If yes, provide date of revision and pre-revised scale :

- a) Basic Pay in PB :
- b) Grade Pay :
- c) Total Emoluments:

14. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, enclose the latest salary slip issued by the Organization showing the following details: a) Basic Pay with Scale of Pay b) rate of increment c) Dearness Pay/interim relief /other Allowances etc. (with break -up details. Total Emoluments

15. Additional information, if any, in support of your suitability for the post:

(This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (ii) work experience over and above prescribed in the Vacancy Circular /Advertisement) (Note: enclose a separate sheet, if the space is insufficient)

16. Category :

Self-Declaration

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the application form duly supported by the documents in respect of Essential qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the Applicant:

Name of the Applicant:

Designation of the Applicant:

Office Address:

Mobile No.:

Email ID:

Certification by the employer /Cadre Controlling Authority

The information / details provided in the above application by the applicant(name.....) (designation.....) are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/contemplated against Sh./ Ms.....

ii) His/Her Integrity is certified

iii) His/Her APAR/ACR Dossier in original /photocopies of the APAR/ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary or above is enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major /minor penalties imposed on him/her during the last 10 years is enclosed. (Please select as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)