Joseph Thomas I F S
Divisional Forest Officer&
Chief Executive Officer
FDA,Chalakudy

Office of the Divisional Forest officer,
Chalakudy (P.O)
Thrissur- 680653
Ph. 0480 2701340 (O)
e-mail **dfo.clkdy.for@kerala.gov.in**

No. KFDDO-53374/26/FDA/DFO CLKDY/CC4

Date : 06/11/2026

To

Chief Conservator of Forests (Information Technology)
Thiruvananthapuram

Sir,

Sub: Request for Proposal (RFP) for executing public works in the PMC model for "Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27"-reg

Ref:

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Kind attention is invited to the subject and reference cited; a Request for Proposal (RFP) from accredited governmental agencies for executing public works in PMC (Project Management Consultancy) mode "**Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27**" has been invited. The details of the RFP are attached to this letter. It is requested to do the needful for publishing the RFP in the department website of the Kerala Forest Department, www.forest.kerala.gov.in, under the tenders section, with effect from 07.11.2026 and until the close of the last date fixed for receipt of proposals, and to arrange its display through the official social media handles of the Department. Para 10.1 of the Government Order third cited requires that tenders under the PMC route be given wide publicity. The Uniform Resource Locator at which the document is hosted may kindly be intimated to this office for record in the tender file. Any addendum or corrigendum issued by this office may also kindly be hosted on receipt

Encl: 1. Press note for publication (one page).
2. Copy of RFP No. CC4- KFDDO-53374/26/FDA/DFO CLKDY/CC4 dated 07.11.2026.

Yours faithfully

Divisional Forest Officer &
Chief Executive Officer
FDA,Chalakudy

Copy: 1. Chief Conservator of Forests, Central Circle, Thrissur for information.
2. Director, Thrissur Zoological Park, Puthur for information.
3. Range Forest officer Pariyaram/Vellikulangara/Palappilly/ CNC Chettikkulam for publishing in the notice board

PRESS NOTE

GOVERNMENT OF KERALA — FOREST AND WILDLIFE DEPARTMENT
OFFICE OF THE DIVISIONAL FOREST OFFICER, CHALAKUDY FOREST DIVISION
INVITATION OF PROPOSALS FROM GOVERNMENTAL ACCREDITED AGENCIES FOR PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES

RFP Reference No: KFDDO-53374/26/FDA/DFO CLKDY/CC4

The Divisional Forest Officer, Chalakudy Forest Division, invites Requests for Proposals, for and on behalf of the Governor of Kerala, from Governmental Accredited Agencies of the Government of Kerala holding valid and active registration of the Finance Department for the execution of public works in Project Management Consultancy (PMC) mode, for the work detailed below.

Particulars	Details
Name of the work	Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27.
Probable Amount of Contract	Rs. 7,00,000/- (Rupees Seven Lakhs only).
Mode of execution	Project Management Consultancy (PMC) mode, in terms of G.O.(P) No.67/2021/Fin dated 28.04.2021.
Who may apply	Governmental Accredited Agencies approved as per GO (P) No. 74/2026/Fin dated 27/06/2026 who hold active registration for General Civil Construction Works.
Cost of RFP document, tender fee and EMD	Nil. The RFP document may be downloaded free of cost from www.forest.kerala.gov.in, or obtained from the Office of the Divisional Forest Officer, Chalakudy, on any working day.
RFP Issue Date	07.11.2026.
Pre-bid conference	12.11.2026 at the Office of the Divisional Forest Officer, Chalakudy Forest Division, Chalakudy, Thrissur District.
Last date and time for receipt of proposals	18.11.2026.
Opening of Proposals (Technical)	21.11.2026.
Address for submission and for all communication	The Divisional Forest Officer, Chalakudy Forest Division, Chalakudy (P.O.), Thrissur District, Kerala — 680 307. Phone 0480-2701340, 9447979052. E-mail: dfo.clkdy.for@kerala.gov.in.

Proposals shall be submitted in sealed covers as prescribed in the RFP document. Technical eligibility will be determined on a pass or fail basis, and among the bidders declared technically qualified, the agency quoting the lowest PMC / Centage Charges will be selected. Proposals received after the appointed time, and proposals not conforming to the RFP, are liable to be rejected. The Divisional Forest Officer reserves the right to accept or reject any or all proposals without assigning any reason.

Divisional Forest Officer &
Chief Executive Officer, FDA, Chalakudy

Joseph Thomas I F S
Divisional Forest Officer&
Chief Executive Officer
FDA,Chalakudy

Office of the Divisional Forest officer,
Chalakudy (P.O)
Thrissur- 680653
Ph. 0480 2701340 (O)
e-mail **dfo.clkdy.for@kerala.gov.in**

No. KFDDO-53374/26/FDA/DFO CLKDY/CC4

Date : 06/11/2026

To

All Accredited Agencies

Sir,

Sub: Request for Proposal (RFP) for executing public works in the PMC model for "Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27"-reg

Ref:

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Kind attention is invited to the subject and reference cited; a Request for Proposal (RFP) from accredited governmental agencies for executing public works in PMC (Project Management Consultancy) mode "**Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27**" has been invited. The details of the RFP are attached to this letter.

Yours faithfully

Divisional Forest Officer &
Chief Executive Officer
FDA,Chalakudy

Kerala Forest Department

Request for Proposal (RFP)

(As per Paragraph 6 of GO (P) 67/2021/Fin dated. 28/04f2021)

Invitation of Proposals (RFP) from Accredited Governmental Agencies for the execution of public works in PMC (Project Management Consultancy) mode having a valid and active registration as per GO (P) No. 74/ 2026/ Fin dated.27/06/2026 (and relevant Government orders) of the Government of Kerala and those entitled to take up General Civil Construction works as PMC as per GO (P) 67/2821/Fin dated. 28/04/2021 for "**Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27**".

FORESTS AND WILDLIFE DEPARTMENT

GOVERNMENT OF KERALA

RFP No.KFDDO-53374/26/FDA/DFO CLKDY/CC4

"Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27"

ISSUE DATE :07/11/2026

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1. Notice Requesting proposals (RFP)

For and on behalf of the Government of Kerala, The Divisional Forest Officer Chalakudy Forest Division Kerala Forest Department, invites sealed proposals from Accredited Governmental agencies who have a valid and active registration as per GO (P) No. 74/2026/ Fin dated.27/06/2026 (and relevant Government Orders) of Government of Kerala and who are eligible for the work of "**Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026–27**".

1.1 Component wise details

No	Item description	Estimate amount in Lakhs (Rs.)	Remarks
1.	Preparation of Detailed Project Report with PRICE estimate and layout		
2.	Design,Fabrication and installation and interior decoration Ecoshop for forest product sales and storage. Including electrical wiring, decorative lighting, AC, floor finish, wall partion and finishing, painting, Glass sticker work,LAN, advertisement boards banner etc all complete with premium quality.	**7.00**	
	Total	**7.00**	

Only Accredited Governmental Agencies of Govt. of Kerala approved as per GO (P) No. 74/ 2026/ Fin dated.27/06/2026 (and relevant Government Orders) can submit their proposals. The bidders who wish to participate can download the RFP Document from the Website www.forest.kerala.gov.in or directly collect it from the office of the undersigned during working hours. Each page of the proposal document should be duly signed by the Authorized Signatory of the bidder agency in token of acceptance **of the terms & conditions of this** RFP document. The Divisional Forest Officer Chalakudy Forest Division, Kerala Forest Department, reserves the right to cancel the RFP as a whole or in part without assigning any reasons whatsoever.

2. Instruction to Bidders

2.1 Schedule of Important Events (Unless otherwise notified separately)

RFP Issue date.	: 07.11.2026
Last date of receipt of Proposals	:18.11.2026
Opening of Proposals	:21.11.2026
Pre – Bid Conference date	: 12.11.2026

(Clarification on Tender Documents, proposals, works and any other)

NOTE: The dates of events may be changed at the discretion of the Divisional Forest Officer Chalakudy Kerala Forest Department without assigning any reason. Such change of dates, if any, will be suitably notified through the website of the Kerala Forest department www.forest.kerala.gov.in.

3. Definition

Unless the context otherwise requires, the following terms wherever used in this RFP have the following meanings:

A "Applicable Law" means the laws and any other instruments having the force of law in India as they may be issued and in force from time to time.

B "Proposals" means proposal submitted by respondent in response to the RFP issued by the Department.

C. "Contract" means the Contract signed by the parties for the project along with the entire documentation specified in the RFP.

D. "Day" means Calendar Day

E "Department " means authorized officer of Kerala Forest Department, Government of Kerala

F. **"Services"** means the work to be performed by the Accredited Governmental Agency pursuant to the contract to be signed by the parties in pursuance of specific assignment awarded to them by the Department.

G. **"The Bidder"** Means the entity which participates in the RFP and submits its proposals.

H. "The Purchaser" means authorized officer of Chalakudy Forest Division Kerala Forest Department, ,Government of Kerala

4. Objectives of RFP

This RFP has been floated for selection among the qualified Accredited agencies through a fair and transparent bidding process, as envisaged in Para 6.1 of GO (P) No 67/2021/Fin dated 28-04-2021 of Govt. of Kerala. The works as mentioned in Paragraph 1.1 above for **"Establishment of customer-friendly Ecoshop facility for Vanasree forest product display, sales, and storage at Puthur Zoological Park, implemented by Chalakudy Forest Development Agency during 2026-27"**

The Department intends to award the various works mentioned in Para 1.1 above as turnkey projects (in PMC mode) which involve the complete aspects of the project, as envisaged in Para 3.1 of GO (P) 67/2021/Fin Plated. 18/04/2021 of Govt. of Kerala. The bidders who are technically qualified should quote competitive PMC/ Centage Charges on the PAC Amount since the selection of the Accredited Agency will be done based on this as envisaged in Para 6 of GO (P) 67/2021/Fin dated. 28/04/2021 of Govt. of Kerala. While quoting the PMC Charges, the relevant clauses in the above said GO may be adhered to. The bidders may quote for all the works in the form given in Annexure.

5. Timeline for the Assignment

All aspects of the various individual works (mentioned in Para 1.1 above) have to be completed within the respective timelines which will be mentioned in the individual agreements for each work, subsequent to the finalization of this RFP.

6. Eligibility

The applicant must be an Accredited Governmental agency for execution of public works in PMC (Project Management Consultancy) mode having a valid and active registration [as per GO (P) No. 104/2022/Fin dated. 02/09/2022 (and its connected Government Orders) of Government of Kerala].

7. Period of Validity for Proposals

Proposals shall remain valid for 180 days from the date of opening prescribed by the Purchaser. PROPOSAL FOR A SHORTER PERIOD VALIDITY SHALL BE REJECTED BY THE PURCHASER AS NON-RESPONSIVE BID. In exceptional circumstances, the Purchaser may request the Bidder's consent for an extension to the period of validity. The requests and the responses shall be made only in writing.

8. Format and Signing Proposal

The bidder shall submit one complete set of RFP. Each page of the proposal document should be duly signed and **official** stamp affixed by the Bidder or the Authorized Signatory of the bidder agency in token of acceptance of the terms & conditions of this RPF document. The proposals shall contain no interlineations, erasures, or overwriting except as necessary to correct errors

made by the bidder in which case such corrections shall be authenticated by the person or persons signing the proposals.

9. Submission of Proposals

The proposals should reach the office of the Divisional Forest officer Chalakudy, before the closing time mentioned in Paragraph 2.1 above and the proposals received after this specified time will not be accepted.

11. Right to Accept any RFP and to Reject any or All Proposals:

The Divisional Forest officer Chalakudy reserves the right to accept or reject any proposals, and to annul the bidding process and reject all proposals, at any time without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the purchaser's action.

12.Clarification of Proposals:

To assist in the examination, evaluation and comparison of Proposals, the Department may, at its discretion, ask the bidder for clarification of their proposals. The request for the clarification and the response shall be in writing. However, no clarifications post proposal opening at the initiative of the bidder shall be entertained. The purchaser shall evaluate the proposals in detail as per the conditions of the RFP document.

13.Sealing and Submission:

Duly signed proposals along with documents mentioned in Para 17 below shall be enclosed in an envelope, sealed, and delivered to the address as below on or before the last date and time of submission.

THE DIVISIONAL FOREST OFFICER ,
OFFICE OF THE DIVISIONAL OFFICE,
CHALAKUDY. PIN 680307

Proposals in unsealed covers and those proposals which are not complete in any aspect will be summarily rejected.

14.Selection and declaration of successful bidder

Selection will be made on the basis of the lowest quote for PMC/ Centage Charges subject to the condition that the technical qualification of the applicant for taking up public works as mentioned in the GO(P) 67/ 2021/Fin dated. 28/ 04/ 2021 is satisfied and all

other conditions including material quality of this RFP are met satisfactorily. The bidder has to quote the PMC/ Centage Charges in percentage in the Proposal Form given in the Annexure to this RFP. The selection of the Accredited Agency will be done based on parameters as envisaged in Para 6 of GO (P) 67/2021/Fin dated. 25/04/2021. While quoting the PMC Charges, the relevant clauses in the above said GO may be adhered to.

15. General Conditions of Contract

Application:

The General Conditions shall apply to the extent those provisions in other parts of the contract do not supersede them. For the interpretation of any clause in the request for proposal (RFP) or contract Agreement, the interpretation of the Department shall be final and binding on the applicant/ consultant.

16. Standards of Performance:

The Bidder shall perform the services and carry out their obligations under the contract with due diligence, efficiency and economy in accordance with the generally accepted professional standards and practices. The Bidder shall always act in respect of any matter relating to this contract as faithful advisor to the Government of Kerala and they shall always support and safeguard the legitimate interest of Government of Kerala in handling the project. The Bidder shall abide by the provisions/acts/ rules etc. prevalent in the country.

17. Applicable Law

Applicable Law means the laws and any other instrument having the force of law in India as they may be issued and are in force from time to time. The contract shall be interpreted in accordance with the laws of the Union of India. For jurisdiction regarding this RFP, the court situated in Thrissur alone will have jurisdiction with regard to the Contract.

18. Termination of Association with the Department

The Department may terminate the contract in the following ways:

- The terms of contract expires.
- Termination of contract by KFD due to non-performance during the engagement period.
- Non-adherence to the timelines of the assignment.

19. Documents to be Submitted along with the Proposal

1. The Completely filled-up proposal in Official letterhead in the format given in Annexure, duly signed and official stamp affixed.
2. The bidder shall submit one complete set of original RFP and each page of the proposal document should be duly signed by the Authorized Signatory of the bidder agency in token of acceptance of the terms & conditions of this RFP document.

3. Valid documents (Government Orders) to prove their' validity to take up Public Works as Government Accredited Agencies in PMC mode for the General Civil Construction Works category.

20. ANNEXURE

PROPOSAL FORM

The bidders are required to submit this form. This form should be completely filled-up in Official letterhead in the format given in this Annexure, duly signed and official stamp affixed.

Date---------- Proposal reference

To

THE DIVISIONAL FOREST OFFICER ,
OFFICE OF THE DIVISIONAL OFFICE,
CHALAKUDY, THRISSUR
KERALA. PIN 680307

Dear Sir,

Sub: Proposal for the **Establishment of customer friendly Ecoshop facility for Vanasree Forest product display,sales and storage at Puthur zoological park, operated by Chalakudy Forest Development Agency during 2026-27**

Having examined the RFP, we, the undersigned in full conformity with the said RFP, have read the provisions of the RFP and confirm that these are acceptable to us. We further declare that additional conditions, variations, and deviations, if any, found in our proposal shall not be given effect. We agree to abide by this Proposal, consisting of this letter, the RFPs Technical, commercial, and other general conditions, etc, duly notified written power of attorney *[wherever applicable),* and all attachments as stipulated in the RFP and modifications resulting from contract negotiations, and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

We shall undertake the consultancy services as per the RFP with PMC/ Centage Charge of PAC Amount as mentioned against each work in the table given below:

No	Item Description	Estimate amount in Lakhs (Rs.)	Centage
1.	Preparation of Detailed Project Report with PRICE estimate and layout		
2.	Design, Fabrication, installation and interior decoration of 3	**7.00**	

	Ecoshop for forest product sales and storage. Including electrical wiring, decorative lighting, AC,floor finish, wall partion and finishing, painting, Glass sticker work,furniture, LAN, advertisement boards banner etc all complete with premium quality.		
	Total	**7.00**	

**Percentage rate to be filled up by the Bidder*

We hereby declare that all the information and statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification until the formal final contract is prepared and executed between us, this proposal, together with your written acceptance of the proposal and your notification of award, shall constitute a binding contract between us.
We understand that you are not bound to accept any proposal you receive.

Signature----------
in Capacity of ----------

Duly authorized to sign proposal for and on behalf of ----------

Date :
Place:
Postal Address:---------- Telephone Number----------

Email Id: Mobile Number

Divisional Forest Officer &
Chief Executive Officer, FDA, Chalakudy