

GOVERNMENT OF KERALA
FOREST & WILDLIFE DEPARTMENT

Request for Proposal (RFP)

INVITATION FOR **PROPOSALS (RFP)** FROM ACCREDITED AGENCIES UNDER FINANCE DEPARTMENT, GOVERNMENT OF KERALA FOR CIVIL WORK BY CHIEF CONSERVATOR OF FORESTS, SOUTHERN CIRCLE KOLLAM, FOREST & WILDLIFE DEPARTMENT.

RFP No. KFDSC/1543/2024-CCFSC/QA1

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1. NOTICE REQUESTING PROPOSALS(RFP)

For and on behalf of Government of Kerala, Chief Conservator Forests, Southern Circle, Kollam Forest & Wildlife Department Government of Kerala invites sealed proposals from accredited agencies under Finance Department, Government of Kerala for the following work;

Name of Work:

"Various Infrastructure Projects under Nabard- RIDF- Tranche – XXX – under Thiruvananthapuram, Thenamala, Ranni, Konni, Achenkovil Divisions and Punalur Timber Sales Division"

The bidders who wish to participate can directly collect request for proposal document from the office of the undersigned during working hours. Each page of the proposal document should be duly signed by the Authorized Signatory of the bidder agency in token of acceptance of terms & conditions of this RFP document. The Department reserves the right to cancel the RFP as a whole or in part without assigning any reasons whatsoever.

2. INSTRUCTION TO BIDDERS

SCHEDULE OF IMPORTANT EVENTS(Unless otherwise notified separately)

| | |
|---|--|
| Starting Date of Acceptance of Proposals | : 7th January 2025 at 15.00 hrs. |
| Last Date of Acceptance of Proposals | : 24th January 2025 at 16.00 hrs.. |
| Opening of Proposals | : 25th January 2025 at 11.00 hrs. |

NOTE: The dates of events may be changed at the discretion of Chief Conservator Forests, Southern Circle, Kollam, Forest and Wildlife Department without assigning any reason. Such change of dates, if any, will be suitably notified.

1. DEFINITIONS

Unless the context otherwise requires, the following terms whenever used in this RFP have the following meanings:

- A. "**Applicable Law**" means the laws and any other instruments having the force of law in India as they may be issued and in force from time to time.
- B. "**Proposals**" means proposal submitted by respondents in response to the RFP issued by the Department.
- C. "**Contract**" means the Contract signed by the parties for the project along with the entire documentation specified in the RFP.
- D. "**Day**" means Calendar day
- E. "**Department**" means authorized officer of Forest & Wildlife Department Government of Kerala
- F. "**Services**" means the work to be performed by the accredited agency pursuant to the contract to be signed by the parties in pursuance of any specific assignment awarded to them by the Department.
- G. "**The Bidder**" Means the entity which participates in the RFP and submits its proposals.

H. **"The Purchaser"** means authorized officer of Forest & Wildlife Department Government of Kerala

2. Objectives of RFP

Various infrastructure projects are approved to various offices under the Chief Conservator of Forests ,Southern Circle Kollam ,Forest and Wildlife Department under the NABARD-RIDF-Tranche -XXX.

This RFP is called for among accredited agencies under Finance Department, Government of Kerala classified as Project Management Consultant (PMC) to technically assist the Department in preparation of estimate, selection of competent contractor, supervision of the work during execution, certification of the work in terms of quality and quantity and preparation of all documents in connection with work as per PWD rules.

3. Scope of Work

The department intends to award the work as a turnkey project which involves the complete aspects of the projects. The work include all the aspects of the work such as analysis of the departmental requirements, preparing necessary estimate and drawings, floating of e-tenders, selection of competent contractors, supervision of the work execution, preparing the billing documents, M book etc

The bidders may inspect the site, do proper requirement survey and collect required measurements and detailed estimate is to be provided. Measurement marking and estimate preparation are to be done strictly following the Kerala PWD work manual and final estimate should be prepared and submitted using Kerala PWD PRICE software following CPWD DSR2018 rate schedule.

The bidder should quote other charges like Centage charges, Welfare fund contributions, cess etc on Government approved rates, but those are to be substantiated through valid Government orders or Acts along with submission of the proposals.

4. Timeline for the assignment

The site survey and final estimate submission has to be completed within a period of 30 days from the date of selection of the accredited agency. Upon approval of the estimate by the technical committee, the whole tender process and selection of the competent contractor for the execution shall be completed within 45 days from the approval of the estimate.

5. Eligibility

The applicant has to be an accredited agency under Finance Department, Government of Kerala for execution of public works.

6. Period of Validity of Proposals

Proposals shall remain valid for 180 days from the date of opening prescribed by the Purchaser. A **PROPOSAL FOR A SHORTER PERIOD VALIDITY SHALL BE REJECTED BY**

THEPURCHASERAS NON-RESPONSIVE BID. In exceptional circumstances, the Purchaser may request the Bidders consent for an extension to the period of validity. The requests and the responses there for shall be made in writing.

7. Format and signing of Proposal

The bidder shall submit one complete set of original RFP and all the pages of RFP shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The proposals shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder in which case such corrections shall be authenticated by the person or persons signing the proposals.

8. Submission of Proposals

RIGHT TO ACCEPT ANY REP AND TO REJECT ANY OR ALL PROPOSALS:

Chief Conservator Forests, Southern Circle, Kerala Forests Department reserves the right to accept or reject any proposals, and to annul the bidding process and reject all proposals, at any time without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the grounds for the Purchaser's action.

CLARIFICATION of PROPOSALS:

To assist in the examination, evaluation and comparison of Proposals, the Department may, at its discretion, ask the bidder for the clarification of its proposals. The request for the clarification and the response shall be in writing. **However, no clarifications post proposal opening at the initiative of the bidder shall be entertained.** Purchaser shall evaluate the proposals in detail as per the conditions of the RFP document.

SEALING AND SUBMISSION:

Duly signed proposals document along with necessary documents in support of the qualification along with proposal form and estimate with Preliminary agreement in Rs 200 stamp paper shall be enclosed in an envelope, sealed and delivered to the address as below on or before the last date and time of submission.

Chief Conservator Forests,
Southern Circle, Kollam, 691503

Documents without signature, unsealed will be summarily rejected.

12.0 Selection and declaration of successful bidder

Selection will be made purely on the basis of lowest quote subject to the condition that the qualification, technical viability and experience of the applicant is satisfactory. The bidder has to quote the total cost of services in Indian Rupees in the Proposal Form attached to the RFP. The cost shall include all Taxes as per prevailing rules and statutory recoveries will be made as per prevailing rates. The service includes all fee payable to various departments, documentation charges,

certification costs, sundry expenses, overheads etc.

13. General Conditions of Contract

APPLICATION:

The General Conditions shall apply to the extent those provisions in other parts of the contract do not supersede them. For the interpretation of any clause in the request for proposal (RFP) or contract Agreement, the interpretation of the Department shall be final and binding on the applicant/ consultant.

STANDARDS OF PERFORMANCE:

The Vendor shall perform the services and carry out their obligations under the contract with due diligence, efficiency and economy in accordance with the generally accepted professional standards and practices. The Vendor shall always act in respect of any matter relating to this contract as faithful advisor to the Government of Kerala and they shall always support and safeguard the legitimate interest of Government of Kerala in handling the project. The Vendor shall abide by the provisions/acts/rules etc. prevalent in the country.

APPLICABLE LAW

Applicable Law means the laws and any other instrument having the force of law in India as they may be issued and in force from time to time. The contract shall be interpreted in accordance with the laws of the Union of India.

TERMINATION OF ASSOCIATION WITH THE DEPARTMENT

The Department will terminate the contract in the following ways:

- The terms of contract expires.
- Termination of contract by PWD due to non-performance during the engagement period.
- Non adherence to the timelines of the assignment.

Chief Conservator Forests,
Southern Circle, Kollam
(For and on behalf of the Governor of Kerala)

Kollam

06/01/2025

14. ANNEXURE -I

PROPOSAL FORM

The bidders are required to submit the covering letter. This form should be in the letter head of the bidders, who are submitting the proposal.

Date -----Proposal reference

To

Chief Conservator Forests,
Southern Circle, Kollam,
Kerala Forests Department

Dear Sir,

Sub: *"Various Infrastructure Projects under Nabard- RIDF- Tranche – XXX – under Thiruvananthapuram, Thenamala, Ranni, Konni, Achenkovil Divisions, and Timber Sales Division, Punalur "*

Having examined the RFP, we, the undersigned in full conformity with the said RFP, we have read the provisions of RFP and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our proposal shall not be given effect to. We agree to abide this Proposal, consisting of this letter, the RFPs Technical, commercial and other general conditions etc, duly notified written power of attorney, and all attachments as stipulated in the RFP and modifications resulting from contract negotiations, and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

We shall undertake the consultancy services as per the RFP for at a centage charges of% (.....) of the contract value.

We hereby declare that all the information and statement made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification until the formal final contract is prepared and executed between us, this proposal, together with you written acceptance of the proposal and your notification of award, shall constitute a binding contract between us. We understand you are not bound to accept any proposal you receive.

Signature-----

in Capacity of -----

Duly authorized to sign proposal for and on behalf of -----

Date

Place-----

Postal Address:----- Telephone Number-----

EmailId:.....MobileNumber

15. ANNEXURE -II**Scope of Work**

| Sl.No | Division / Office | Project | Tentative Outlay (In Lakhs) |
|--|------------------------|---|------------------------------|
| 1 | Thiruvananthapuram | Construction of Camp-Shed at Ponmudi in Ponmudi section | 147.36 |
| 2 | Thiruvananthapuram | Constructuion of Foot Over Bridge at Sankily River | 40.22 |
| 3 | Ranni | Construction of Range Office building at Angamoozhy in Goodrical range | 55.55 |
| 4 | Ranni | Construction of forest Camp Office building at Pamba | 100.00 |
| 5 | Achenkovil | Construction of Staff Quarters for Kanayar Range Forest Officers | 60.00 |
| 6 | Achenkovil | Construction of Barrack for women BFOs at Achenkovil | 101.20 |
| 7 | Achenkovil | Combined Range Office building For Achenkovil and Kanayar Ranges | 120.00 |
| 8 | Achenkovil | Construction of Integrated check post at Kottavasal | 60.00 |
| 9 | Konni | Construction of Integrated Forest Complex at Eliyarackal | 537.60 |
| 10 | Konni | Construction of Anti-poaching Camp Shed at Adichanpara | 30.00 |
| 11 | Konni | Construction of Anti-poaching Camp Shed at Narakanaruvi | 30.00 |
| 12 | Konni | Construction of Anti-poaching Camp Shed at padam | 30.00 |
| 13 | Konni | Construction of Anti-poaching Camp Shed at Karippathodu | 30.00 |
| 14 | Timber Sales – Punalur | Construction of Depot office at Veeyapuram | 50.00 |
| 15 | Thenmala | Construction of camp shed at Ottakkal | 15.00 |
| 16 | Thenmala | Construction of Staff barrack at Thenmala | 50.00 |
| 17 | Thenmala | Construction of staff barrack at Kadamanpara | 50.00 |
| | | Total | 1506.93 |
| Rupees Fifteen Crore Six Lakhs and Ninety Three Thousand Only | | | |