

Pramod P P, IFS
Chief Conservator of Forests (Wildlife) &
Field Director Kottayam



Aranya Bhavan Forest Complex
S.H. Mount P.O, Kottayam -686006
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KFWFDK/625/2026-CCFWLandFDPTR/A

Dated 07.10.2026

BID NOTIFICATION

Competent Accredited Governmental Agencies as per the GO (P) No. 67/2021/Finance, Dated 28.04.2021 are informed to submit competitive offer on PMC/centage charge (in percentage) as per the para 7.3 (1) of the above mentioned G.O. for the work mentioned below (list of sub components are attached).

Nature of the Work (Main Component)	District	Quoted PMC charge in Percentage
Investigation, Planning, Design, Preparation of drawings, Detailed estimates and preparation of Detailed Project Report (DPR). Preparation of Tender Documents, Issue of tender notification including Advertisement charges, evaluation of tenders, award of work and execution of contract. Supervisory, Quality Control, Measurement. Check Measurement. Preparation and passing of Contract Bills for the project. “Development of Infrastructure facilities in Forest Division Complexes of Idukki & Ernakulam Districts” .	Idukki & Ernakulam	

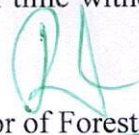
The offer shall be addressed and submitted to Chief Conservator of Forests (Wildlife) & Field Director, Aranya Bhavan Forest Complex, S H Mount P O, Parampuzha, Kottayam – 686 006 either by hard copy or email (cf-fdpt.for@kerala.gov.in) on or before 03.00 P.M, 17.10.2026.

List of Sub Components

Proposed List of Works (Sub Components) in NABARD TRANCHE XXXII			
Sl. No.	Division	Particulars of Works	Approximate Amount (In lakhs)
1	Periyar East Division, Thekkady	Construction of Section Office Building at Thekkady	70.00
2		Construction of Section Head Quarters for Thondiyar Forest Section	77.60
3		Construction of Section Head Quarters at Aruviyoda	50.00
4		Residential apartment building at Thekkady	500.00
5		Staff Barrack at Thekkady	140.00
6		Staff Barrack at Gavi Forest Station	136.00
7		Antipoaching Campshed at Damsite	45.00
8		Staff Barrack building at Vallakkadavu Section	138.00
9		Antipoaching Camshed and Elephant Proof Trench at Avithodu	45.00
		Sub Total	1201.60
10	Periyar West Division Peerumade	Type IV building at Peerumade	120.00
11		Staff Barrack at Peerumade	125.00
		Sub Total	245.00
12	Wildlife Division, Idukki	Construction of Section Office Complex at Kizhukanam	108.00
13		Construction of Nature Education Centre	146.00
14		Residential apartment building at Idukki	300.00
		Sub Total	554.00
		GRAND TOTAL	2000.60

General Conditions

1. The Accredited Agency participating in the bid should submit details of work carried out in Forest Department and in other Departments for the last two years along with the bid.
2. Experience and reputation of Agency for carried out works in the Government Departments shall be considered.
3. The Accredited Agency participating in the bid should quote centage charge for main component of works, which includes 14 sub components of works.
4. The Accredited Agency selected in the bid should conduct investigation, planning, design, preparation of drawings, detailed estimate, preparation of Detailed Project Report (DPR) and submit within 30 days from the date of agreement in the proforma details attached in the Annexure I.
5. The Undersigned is authorised to cancel the bid at any point of time without assigning any reason thereof at any point of time.


 Chief Conservator of Forests (Wildlife) &
 Field Director Kottayam

Annexure-I

The following conditions are to be followed while preparing the DPR

I. DPR Contains primarily three parts viz.

- a) Executive Summary
- b) Description of the Project
- c) Detailed Estimates.

II. Write up of DPR

1. Index (Contents)
2. Executive Summary of the Project – A nut shell description of the project in a single page
3. A detailed description of the project, contains
 - i. Background of the project
 - ii. Objectives of the Project
 - iii. Description of the Project- Present proposal
 - iv. Necessity of the Project
 - v. Benefits of the Project (How it benefits the people, Rural economy and development)
 - vi. Time frame for the Project
 - vii. Project Finance
 - viii. Abstract of project with location and cost (Tabular Form)
 - ix. Project Implementation, Monitoring and evaluation
 - x. Conclusion
4. Detailed Estimates with Data Analysis

III. Mandatory Documents to be attached with the DPR

1. Checklist of the Project in the prescribed format of NABARD
2. Provisional Technical sanction (generated through PRICE 3)
3. Land Availability Certificate
4. Adequacy Certificate
5. General Abstract of Estimates (Generated through PRICE)
6. Detailed Estimates
7. Data analysis
8. Sketch, Plan, Section, Photographs of site and other relevant diagrams
9. Annexures (II a, II b and III)

IV. Preparation of Estimate

1. Estimate should be prepared after the site inspection and necessary soil tests if any required.
2. The estimates should be prepared only in latest Price software
3. While preparing the estimate the basic building civil works, electrification, sanitary, Plumbing, other civil nature works like septic tank, compound wall, interlocking tile etc. furnishing equipments like solar, CCTV, fire safety etc should be included in the estimate in separate head.
4. NABARD defines bench mark cost for civil works every year. The current Bench Mark cost for buildings is 0.25 lakhs per Sqm. Hence the building cost per unit area must be limited within the Bench mark cost of civil work. The building cost per unit area is calculated excluding electrification, sanitary, drinking water and other civil nature works, equipment etc.
5. Provision for GST and Centage charges for accredited agencies should be included as per the prevailing rate.

IV. Preparation of Annexures

The entire field in the annexures have to be filled carefully and no column should be left blank. The documents in a DPR have to be arranged in the following manner.

1. Cover Page
2. Contents
3. Checklist
4. Provisional Technical Sanction
5. Land Availability Certificate
6. Adequacy Certificate
7. Executive Summary
8. Detailed Description of the Project
9. Estimate of individual works
 - a) General Abstract
 - b) Provisional Technical sanction of the individual work (Applicable if there are more than separate estimate)
 - c) Sketches, Plan etc
 - d) Photographs
 - e) Detailed estimate
 - f) Data analysis

Guidelines for the preparation of RIDF - NABARD Projects

Key Concept

The Rural Infrastructure Development Fund (RIDF) is visualised to develop the rural economy and social infrastructure to improve the quality of life in rural and backward areas. Hence the Projects submitted under NABARD-RIDF should primarily satisfy above goal of RIDF.

Preparation of DPR

DPR contains primarily three parts viz.

- a. Executive summary
- b. Description of the Project
- c. Detailed Estimates

Write up of DPR

1. Index (Contents)
2. Executive Summary of the Project - A nut shell description of the project in a single page
3. A detailed description of the project, contains
 - i. Background of the project
 - ii. Objectives of the Project
 - iii. Description of the Project- Present proposal
 - iv. Necessity of the Project
 - v. Benefits of the Project (How it benefits the people, Rural economy and development)
 - vi. Time frame for the Project
 - vii. Project Finance
 - viii. Abstract of project with location and cost (Tabular Form)
 - ix. Project Implementation, Monitoring and evaluation
 - x. Conclusion
4. Detailed Estimates with Data Analysis

Mandatory Documents to be attached with the DPR

1. Checklist of the project in the prescribed format of NABARD
2. Provisional Technical sanction (generated through PRICE 3)
3. Land Availability Certificate
4. Adequacy Certificate
5. General Abstract of Estimates (Generated through PRICE)
6. Detailed Estimates
7. Data analysis
8. Sketch, Plan, Section, photographs of site and other relevant diagrams
9. Annexures(Ila, I Ib and III)

Note: All the Mandatory documents must be signed by DFOs and counter signed by CCFs.

Preparation of Estimate

While preparing the estimates the following points to be considered

1. Estimates can be prepared through an accredited agency selected following the stipulated guidelines.
2. Estimates should be prepared after the site inspection and necessary soil tests if any
3. The estimates should be prepared in Price software only
4. Estimates, Data and related sketches must be signed by DFO and counter signed by CCF.
5. While preparing the estimate the basic building civil works, electrification, sanitary, Plumbing, other civil nature works like septic tank, compound wall, interlock tile etc, furnishing, equipments like Solar, CCTV, Fire safety etc be included in the estimate in separate head.
6. NABARD defines bench mark cost for civil works every year. The current Bench Mark cost for building is 0.25 lakhs per Sqm. Hence the building cost per unit area must be limited within the Bench mark cost of civil work. The building cost per unit area is calculated excluding electrification, sanitary, drinking water and other civil nature works, equipments etc. The same is applicable to road works also.
7. Provision for GST and Centage charges for accredited agencies should be included as per the prevailing rate

Preparation of Annexures

Annexure II a; II b and III are to be submitted with the DPR. These annexures are the nutshell of the DPR and mostly the scrutiny of the DPR is done through these annexures only. Hence the preparation of these annexures are very important. All the field in the annexures have to be filled carefully and no column left blank. Samples of filled annexures are attached for reference.

Order of Arrangement of Components in DPR

The documents in a DPR have to be arranged in a uniform manner to make it easy for scrutiny.

1. Cover Page
2. Contents
3. Checklist
4. Provisional Technical Sanction
5. Land Availability Certificate
6. Adequacy Certificate
7. Executive Summary
8. Detailed Description of the Project
9. Estimate of Individual works
 - a. General Abstract
 - b. Provisional Technical sanction of the individual work (Applicable if there are more than separate estimate)
 - c. Sketches, Plan etc
 - d. Photographs
 - e. Detailed estimate
 - f. Data analysis
10. Annexures

Submission of DPR

Individual DPR should be greater than or equal to 25 crore in cost. If the DPR at Circle level is less than 25 crore in cost the matter may be taken up with HQ so that projects under same category from various Circles can be compiled at HQ to make a single DPR of cost more than 25 crores. The DPR compiled at Circle level must be in the above prescribed form of DPR.

All the DPR submitted from Circle offices should be properly soft bound and in the form of DPR as described above.

DPR from wildlife circles must be submitted through the office of Chief Wildlife Warden.