

**P.K.KESAVAN**  
**HEAD OF FOREST FORCE,**  
**KERALA**



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IFS I - 1389/2012

Dated: .04.2021

To

All IFS Officers

Sir,

Sub:- IFS - Auto forwarding of APAR from the Assessment year 2020-21 - reg.

Ref:- 1. Government letter no. 198/SC2/2021/GA(SC) dated 16.04.2021  
2. Letter no. 3/4/2019-EO (PR) dated 25.03.2021 from the Department of Personnel & Training, Government of India.

The Government letter under reference in the subject matter is enclosed herewith for information and compliance.

Yours faithfully,

Encl:

  
The Head of Forest Force, Kerala

Copy to: The Chief Conservator of Forests (IT) with copy of reference for uploading in the department website.

No. 3/4/2019 – EO(PR)  
Government of India  
M/o Personnel, Public Grievances & Pensions  
D/o Personnel & Training  
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North Block, New Delhi  
Dated the 25<sup>th</sup> March, 2021

To

The Chief Secretaries of all the States/UTs,

Sub: Auto-forwarding of PARs from the assessment year 2020-21 –reg.

Sir/Madam,

I am to refer to the Gazette Notification No. G.S.R No. 519 (E) dated 23.07.2019 already communicated vide DoPT letter no. 11059/01/2016 – AIS-III dated 27.09.2019 vide which AIS(PAR) Amendment Rules, 2019 were notified. It may kindly be recalled that electronic recording of PAR was made mandatory from the year 2014-15 and later the provision for same was made in the AIS(PAR) Amendment Rules, 2017.

2. Though the outer limit for recording of PAR i.e. 31<sup>st</sup> December of the assessment year in which the assessment year ends, was being followed sacrosanctly, the timelines laid down in General Guidelines for recording of PARs by the Reporting, Reviewing and Accepting authorities were still not being adhered to. In order to give effect to the time-bound recording of PARs, provision for auto-forwarding of PARs from one stage to the next stage after the specified due date has been introduced from the assessment year 2019-20 in SPARROW. Under the newly provided schedule for completion of PAR in respect of all levels of IAS officers, PARs will automatically move forward from the account of ORU to the Reporting authority and thereafter to the next authority on the specified due date even if the PAR is not recorded by the concerned authority.

3. It may be pertinent to mention that due to COVID-19 pandemic, auto-forwarding provision in respect of PARs for the assessment year 2019-20 was not implemented, as a one-time measure only. However, from the year 2020-21, PARs will automatically move from one level to the other after the due date, in SPARROW.

4. In view of the above, it is requested to kindly bring to the notice of all the concerned regarding auto-forwarding of PARs from this assessment year i.e. 2020-21 onwards.

Yours sincerely,

*V Sinha*  
(Varsha Sinha)  
Director(PR)