

**PROCEEDINGS OF THE ADDITIONAL PRINCIPAL CHIEF CONSERVATOR OF  
FORESTS (ADMINISTRATION), FOREST HEAD QUARTERS,  
THIRUVANANTHAPURAM**

**Present: Rajesh Raveendran, IFS**

**Sub:-** Kerala Forest Department - Establishment – Higher Grade of Fair Copy Superintendent in the scale of pay of Rs.35700-75600 – Sanction order – reg.

**Read:-**

1. G.O(P) No. 7/2016/Fin dated 20.01.2016
2. Order No. E2-4047/2014 dated 01-07-2019 of Additional Principal Chief Conservator of Forests (Administration).
3. Order No.E2-26371/2018 Dt. 27-11-2019 of Additional Principal Chief Conservator of Forests (Administration)

**Order No. E2- 125/2020 dated: 03-02-2020**


As per the pay revision order (1) cited, 1/3 of the post of Fair Copy Superintendents in Kerala Forest Department were placed on Higher Grade in the scale of pay of Rs.35700-75600. There are eight posts of Fair Copy Superintendents in the department . As such 3 posts of Fair Copy Superintendents have been upgraded to Fair Copy Superintendent (HG). Consequent to the retirement of Smt. G.Prameela Kumari Fair Copy Superintendent (HG) on 31-07-2019 and Smt. D.Usha kumari Fair Copy Superintendent (HG) on 30-11-2019 two vacancies of Fair Copy Superintendents (HG) have arisen in the department. As per the seniority list of Fair Copy Superintendents in 3<sup>rd</sup> reference read above Smt.N.T.Ramlath ( Fair Copy Superintendent) and Smt. K.N.Kumari (Fair Copy Superintendent) are eligible for promotion as Fair Copy Superintendent (HG) in the above vacancies.

In the above circumstances, Smt.N.T.Ramlath , Fair Copy Superintendent, and Smt. K.N.Kumari Fair Copy Superintendent are sanctioned ratio based Higher Grade promotion in the scale of pay of Rs.35700-75600 w.e.f the dates noted against their names.

SL No	Name& Present Station	Date of Effect of Higher Grade
1	N.T.Ramlath Faircopy Superintendent, O/o CCF, Central Circle, Thrissur	01-08-2019 (in the vacancy of G.Prameela Kumari, Faircopy Superintendent (HG) retired on 31-07-2019)
2	K.N. Kumari , Faircopy Superintendent, O/o CCF, HRC, Kottayam	01-12-2019 (in the vacancy of D.Usha kumari, Faircopy Superintendent (HG) retired on 30-11-2019)

The post held by the above Faircopy Superintendents will stand upgraded to Fair Copy Superintendent (HG) as long as they continue in the same post and the post of Fair Copy Superintendent (HG) in the O/o. ACF, Liaison Office, Ernakulam and the O/o APCCF (Administration) are downgraded to Fair Copy Superintendent. As per G.O read as 1<sup>st</sup> paper above the Government has interalia ordered (Annexure III) to grant time bound Higher Grade promotion on completion of 27 years of service in entry cadre of L.D Typist in the scale of pay of Rs.35700-75600. It may be noted that those who are already enjoying the fourth time bound Higher Grade promotion (27 years) as above are not eligible for fixation of pay as per rule 28 A Part I KSR based on ratio based Higher Grade promotion granted in this order.

Necessary entries in this regard will be noted in the Service Book of the incumbent.

  
Additional Principal Chief Conservator of Forests  
( Administration)

Copy to:

1. Incumbent
2. Additional Principal Chief Conservator of Forests (FMIS) for uploading in the Website.
3. All Chief Conservator of Forests