

**P.K.KESAVAN
HEAD OF FOREST FORCE,
KERALA**



Forest Headquarters,
'Vanalakshmi'
Thiruvananthapuram-695 014
Kerala, India.
☎: 0471 - 2339593
Mob: 9447979002
Fax: 0471 - 2338808
e-mail:pccf.for@kerala.gov.in

IFS II- 147/2019

Dated: 31.08.2019

CIRCULAR No. 08/2019

Sub:- IFS-Establishment matters - Submission of Leave application - Directions issued - reg.

Ref:-

It has come to the notice of the undersigned that September 8 to 15 being Calendar holidays, several leave applications from IFS officers including the above said holidays are being received now. Long absence of Senior Officers from the field is not desirable. Hence Controlling Officers are directed not to sanction/recommend leaves during this period as a matter of routine. While sanctioning/recommending such leave applications the Controlling Officers are required to ensure that alternate arrangements have been made for the smooth function of the office as well as the protection activities in the field.

Receipt of the Circular should be acknowledged.

Head of Forest Force, Kerala

To

All IFS Officers for information & necessary action