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| (iii) | The procedure followed in the decision making process including channels of supervision and accountability; |
| | <p>The Social Forestry Wing functions under the overall administrative control of the Principal Chief Conservator of Forests (Social Forestry), who is responsible for the formulation, supervision, and implementation of all programmes under the Wing. The decision-making process follows a well-defined hierarchical structure to ensure transparency, accountability, and administrative efficiency.</p> <p>1. Range Level</p> <p>At the Range level, the Range Forest Officer (Social Forestry) is responsible for implementing various schemes and field-level activities. They are assisted by Section Forest Officers and Beat Forest Officers in carrying out operations such as plantation establishment, maintenance of assets, community forestry programmes, and other extension activities.</p> |

2. Divisional Level Supervision

Proposals, reports, and field notes prepared at the Range and Section levels are scrutinised and consolidated at the Divisional Office. The Divisional Forest Officer (Social Forestry) examines the technical feasibility, financial implications, and conformity with government guidelines before forwarding them to the Circle Office.

3. Circle Level

The Conservator of Forests (Social Forestry) supervises all divisional activities within the Circle. The Circle Office evaluates the proposals received from divisions, ensures conformity with approved plans and targets, and forwards its recommendations to the Chief Conservator of Forests (Social Forestry).

4. Headquarters Level

At Headquarters, the Chief Conservator of Forests (Social Forestry) and the Additional Principal Chief Conservator of Forests (Social Forestry) examine consolidated proposals, progress reports, and financial statements from field formations. Policy-level decisions, inter-divisional coordination, programme monitoring, and evaluation are undertaken at this level.

5. Departmental and Government Level

The APPCCF/CCF (Social Forestry) submits proposals, reports, and recommendations to the Principal Chief Conservator of Forests & Head of Forest Force (PCCF & HoFF) and to the Government (Forest & Wildlife Department) for approvals wherever required. Final administrative and financial sanctions are issued by the Government in accordance with the delegation of powers and relevant financial rules.

6. Channels of Accountability

1. Each level of officer is accountable for decisions and actions taken within their jurisdiction.
2. Regular inspections, progress reviews, and audits are conducted to ensure adherence to prescribed procedures.
3. All financial transactions are subject to internal audit and audit by the Accountant General.
4. Monitoring and evaluation mechanisms—including periodic reviews, reporting systems, and field inspections—ensure transparency and accountability in programme implementation.